



# How to complete your payment

Digital payments are easy with our new payment portal, powered by Earnnest.

The payment link you received from us will take you to our payment portal. Enter your email address and click **Send code**. (You'll get a one-time-use code to that email address.) Type your code and click **Continue**.

1

**Create Earnnest account**  
Let's get you setup with an Earnnest account. First, tell us a little bit about yourself.

First Name  Last Name

Phone Number  Email

**Create Account**

By clicking "Create account" you agree to Earnnest's Terms and Conditions and Privacy Policy.

## Create your account

Add your information to create your Earnnest account and click **Create account**.

2

**Company**

**Payments made easy and secure**  
To get started we need to complete these steps:

- Payment details**  
We'll ask you a few questions about your payment and set it up for you.
- Confirm your identity**  
Our process is fast, secure and complies with federal laws for real estate payments. We never store your personal information.
- Select bank account to pay from**  
We offer instant account verification for most banks. We never see or store sensitive banking information.

**Start**

## Start your payment

When you're ready to start your payment, click **Start**.

3

**Payment details**  
Fill out the amount and details below.

**Amount**

**Details**

**Save details**

## Add payment details

Fill in the details of your transaction using the form provided. Click **Save details**.

4

**Confirm Identity**  
In order to protect you and your payment, we need to confirm your identity.

**Identity data**  
Legal first name  Legal last name   
SSN (last 4)  Date of birth

**Current residence**  
Street address   
Address 2  City   
State  Zip code

**Continue**

## Confirm your identity

In order to protect you and your payment, we need to confirm your identity. Complete the form with your information and click **Continue**.

5

**Add a bank account**  
If you have online banking, use instant verification. Otherwise, we can manually verify.

**Instantly verify**  
We use Plaid, the industry standard for instant bank account verification.

**Manually verify**  
We will send two small deposits to your bank account. This usually takes 1-2 business days.

[Use instant](#)

[Use manual](#)

### Option One

**PLAID**

**Wells Fargo**  
www.wellsfargo.com

**Select account**

☒ Everyday Checking  
\*\*\*\*\*0010 \$1,000,000.00

[Continue](#)

### Option Two

**Manually verify**  
We will send two small deposits to your bank account and have you confirm the amounts. This usually takes 1 business day.

**Give your bank account a name**  
Account name  
**Payer Savings**

**Bank account details**  
Account number: 1234567  
Confirm account number: 1234567  
Routing number: \_\_\_\_\_

[Send micro-deposits](#)

6

**\$500**

**WELLS FARGO - EVERYDAY CHECKING**  
[Change Bank Account](#)

**Details**  
PROPERTY ADDRESS: 123 Main Street  
LOAN OFFICER: Michael Holl

[Review and pay](#)

### Add your bank account

If you have online banking, use instant verification to connect to your bank account.

### Instantly verify

We use Plaid for instant verification. Plaid is the industry standard for secure, instant account verification.

Log into your bank and select the account you want to use.

### Manually verify

If you don't use online banking, you can enter your account information manually.

- Type account + routing number
- Earnnest will send an email when micro-deposits are ready.
- Use the email you receive from Earnnest to reenter the payment portal.
- Type the amounts received in your bank account and click **Verify amounts**.

### Review your payment

You're almost done! Review the payment details. If you need to edit any information, use the edit button.

When you're ready, click **View and pay**.

You will have an opportunity to review everything, then click **Pay**.

That's it! Your payment is now complete.

We'll keep you updated via email as your payment processes.

## Troubleshooting & Support

You can reach us at [support@earnnest.com](mailto:support@earnnest.com) or call us Mon-Fri 8 a.m.- 8 p.m. EST toll-free [1-888-870-2336](tel:1-888-870-2336).